

# UNESCO Sponsored Traineeship Programme

## Terms of Reference

### GENERAL INFORMATION

**Duration:** 12 months

**Location:** Dakar, Senegal

**Organizational Unit:** *Culture Unit*

**Supervisor (name, title):** Guiomar Alonso Cano, Chief of the Culture Unit

### DESCRIPTION OF THE TRAINEESHIP

Under the authority of the Director of the Office and the supervision of the Chief of the Culture Unit UNESCO/West Africa, the intern shall assist in the implementation of culture programme activities with a specific focus on two new areas of work, namely the linkages of culture and the prevention of violent extremism (PVE) and the consolidation of a new Museum of Black Civilisations in Dakar. In this regard the incumbent will :

- assist the CU in the preparation of a biennium, annual and quarterly work-plans and in the monitoring, reporting and evaluation of the implementation of activities.
- conduct research and explore potential activities regarding the implementation of the Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property 1970 and the promotion and preservation of African heritage within the framework of museum in general, including through the support of the new Museum of Black Civilizations of regional scope but based in Dakar.
- assist in developing the advocacy on the role of culture as a vector for peace and sustainable development. Hence, the intern will assist in developing action-oriented researches on Prevention of Violent Extremism (PVE) through history and culture. He/she will explore how culture and history can contribute to the PVE in the Sahel region and how to articulate culture programmes with the UN Plan of Action to Prevent Violent Extremism.

The intern will assist in the implementation of the UNESCO West Africa Office programme for which include the following learning elements:

- Multidisciplinary approach to integrate culture into sustainable development and fostering collaboration with different programme sectors and areas of development (education, environment...)
- Participatory methodology to project implementation based on strong community participation and an effort to give voice to those often excluded in heritage identification, inventorying and safeguarding
- The relationship between culture and development in the context of rapid changing West African societies, where the issue of heritage transmission to large cohorts of youth is a central challenge for security and governance issues

Writing, recording and sharing findings related to programme implementation.

### REQUIRED QUALIFICATIONS

**Education:** Advanced University degree in development anthropology, culture, social studies and/or international development.

**Language skills:** Good knowledge of English and excellent command of French.

**Competencies and skills:**

- Good computer skills. Mastery of web-tools would be an asset.
- Previous experiences in in the field of culture, social or human sciences or a related field would be an asset.
- Results oriented, close attention to detail and quality of work; ability to manage heavy workload;
- Experience research and ability to collect, synthesise and analyse information. Strong writing skills;
- Excellent coordination and interpersonal skills, ability and flexibility to understand the cultural and political environment and to work effectively in a team environment.

### ADDITIONAL INFORMATION

The Culture Unit at UNESCO West Africa Office serves seven Member States in the region, namely Burkina Faso, Cape Verde, Gambia, Guinea Bissau, Mali, Niger and Senegal, and supervisory function over the Bamako National Office. Its mandate is to support the implementation of Major Programme IV (Culture) in the sub-region through the provision of specialised and technical expertise, the design, implementation and monitoring of programme activities, as well as, the mobilisation of resources. In the medium term its objective is to lead a coordination process among different partners operating and funding activities in the culture sector in the region with a view to establishing a shared framework of action addressing the structural, long term needs and aligned with UN joint programme delivery.

The Sahel is currently facing important challenges linked to security and governance. The UNESCO West Africa (Sahel) Office mobilizes government counterparts, institutions, civil society organisations, academia and technical/financial partners to promote the role of cultural heritage and creativity as a means of achieving sustainable development and peace in the region. Culture programme activities focus on the effective implementation and monitoring of the UNESCO Culture Conventions their national implementation, notably the 1970 (Illicit Traffic), the 1972 (World Cultural Heritage), the 2003 (Intangible Cultural Heritage) and the 2005 (Diversity of Cultural Expressions). To address needs related to weak institutional capacity, focus on short-term activities and events, as well as ad-hoc training, the Culture Unit concentrates on implementing medium-term capacity-building activities and projects, strengthening policy, legal, and institutional environments, as well as promoting best practices, and knowledge exchange.