

# UNESCO Sponsored Traineeship Programme

## Terms of Reference

### GENERAL INFORMATION

**Duration:** 12 Months

**Location:** UNESCO, 7, place de Fontenoy F-75352 Paris 07 SP

**Organizational Unit:** Education Sector, Division of Inclusion, Peace and Sustainable Development, Section of Education for Inclusion and Gender Equality

**Supervisor (name, title):** Justine Sass, Chief of Section

### DESCRIPTION OF THE TRAINEESHIP

The Section of Education for Inclusion and Gender Equality's work focuses on promoting gender equality in education in relation to access, participation, completion and learning outcomes. The Section also supports the realization of inclusive education systems with a focus on interventions required to support marginalized and excluded groups.

The intern will work under the supervision of the Section's Chief and in close cooperation with Programme Specialists in the field of gender equality in education and inclusive education. The Intern will be expected to be involved in the different tasks of the Section, and to work as a team member to support the delivery of programmes, in cooperation with regional and country offices and other partners. The intern will, in particular:

1. Assist in the preparation and organization of conferences and advocacy events, including for the International Day of the Girl Child and for the International Day of Persons with Disabilities.
3. Assist in the implementation of girls' education projects and in preparing the end-of-biennium reporting on gender-related activities.
4. Assist in the updating and revamping of the webpages related to the Section's programmatic work
5. Assist in the development and translation of communication and other material related to the Section's programmatic work.
6. Any other tasks as assigned by the Chief of Section in the fields of inclusive education and gender equality.

## REQUIRED QUALIFICATIONS

**Education:** Minimum Bachelor's Degree

**Subjects:** Education, Social Sciences, Development or a related field

**Language skills:** Strong English language skills required, with additional French language skills desirable

**Competencies and skills:**

- Strong organisational and time management skills
- Strong strategic, analytical skills and good writing skills in English
- Demonstrated experience studying, working, or volunteering in the thematic areas of girls' education, gender equality, or inclusive education

## LEARNING OBJECTIVES

1. To gain conceptual/theoretical understanding on the issues on (i) gender equality in education overall and specifically on UNESCO's work on Priority Gender Equality; (ii) inclusion in education, and inclusive education for children with disabilities.
2. To gain professional skills in communication and advocacy, and in particular experience in the creation of content for UN websites and advocacy events;
3. To gain good knowledge of the functioning of a UN specialized agency

## ADDITIONAL INFORMATION

The Section was established in 2015 in recognition of the need for an entity within the Education Sector to advance the global priority of gender equality.

At the heart of the Section's work is support for Member States' achievement of [Education 2030 Framework for Action](#), in particular in relation to [Sustainable Development Goal \(SDG\) 4](#) on inclusive and equitable quality education and lifelong learning opportunities, specifically to the realisation of **Targets 4.5, 4.7 and 4.a**, as well as to [SDG 5](#) on gender equality and the empowerment of women and girls, and makes broader contributions to all SDGs.