



# UNESCO Trainees Programme

## JOB DESCRIPTION

### 1. GENERAL INFORMATION

**Title:** Trainee on *UNESCO GLOBAL GEOPARKS IN LATIN AMERICA AND THE CARIBBEAN*

**Sector:** International Programme of Geoscience and Geoparks (IGGP)

**Duty station:** Montevideo, Uruguay

**Director/Head of the office:** Ms. Lidia Brito

**Trainee supervisor:** Ms. Denise Gorfinkiel

### 2. DESCRIPTION

**Duration:** 12 months

**Description of tasks:**

- Provide support for the implementation of the IGG in Latin America and the Caribbean
- Assist in organizing workshops related to the Latin American and Caribbean Geoparks Network.
- Contribute to the drafting of progress reports on the Latin American and Caribbean Geoparks Network.
- Contribute to the development of technical outputs for the Latin American and Caribbean Geoparks Network (mapping of potential UNESCO Geoparks and geological heritage sites, identification of stakeholders and potential partners at the regional level).
- Carry out any other duty considered relevant to the experience he/she needs to acquire.

**Learning objectives:**

After the assignment the trainee will have acquired an in-depth knowledge:

- IGGP programme related to UNESCO's areas of competence
- UNESCO Global Geoparks designation (main concepts, criteria and operational guidelines, etc.).
- Geological heritage in Latin American and the Caribbean.
- Regional stakeholders in the field of Geoscience and Geological Heritage.

The trainee will also have acquired experience in:

- Field project management (setting particular objectives and develop appropriate mediation, monitoring and evaluation mechanisms).
- Solid working knowledge of the operations of an intergovernmental organization.
- Dealing diverse stakeholders (international, public, private, academic, civic organizations at the regional level).
- Analytical, communication, negotiation and interpersonal skills.



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### 3. QUALIFICATIONS AND EXPERIENCE OF THE CANDIDATE REQUIRED

**Academic qualifications (including knowledge of specific subject areas):**

Degree training in natural sciences, with a concentration in Geology.

Postgraduate training in sustainable development and / or management of international projects.

**Work experience (if needed):**

Not needed.

**Language requirements:**

Very good knowledge of English and excellent knowledge of Spanish.

**Core Competencies:**

High capacity of analysis and systematization of information.

Ability to work in an organized and planned manner.

Commitment to achieve expected quality standards.

Ability to communicate effectively with partners and colleagues.

Proactive and creative attitude.

**Other skills:**

Attention to detail.

Ability to work autonomously.

Teamwork capacity.

Respect for diversity and multi-cultural working environments.

**Further remarks (if needed):**

No comments.