附件2

**体育与人文艺术学院科研相关公务出差审批表**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **部门** | **出差人员** | **人数** | **出差时间** | **出差地点** |
|  |  |  |  |  |
| **出差事由** |  | **带队人员** |  |
| **主管院领导审批** |  |
| **备注** |  |